

Government of the People's Republic of Bangladesh  
Ministry of Expatriates' Welfare & Overseas Employment  
Probashi Kallyan Bhaban  
71-72 Old Elephant Road, Eskaton Garden, Ramna, Dhaka-1000.  
Administration Section  
[www.probashi.gov.bd](http://www.probashi.gov.bd)

No. 49.00.0000.041.29.015.14.967

Date: 03-10-2016

From: Ameer Abdullah Mohd Manzurul Karim  
Senior Assistant Secretary

To: Chief Accounts Officer  
Ministry of Expatriates' Welfare & Overseas Employment

Sub: Participation of the delegates of Ministry of Expatriates' Welfare & Overseas Employment in 9<sup>th</sup> Budapest Process Silk Routes Working Group Meeting from 18-19 October, 2016 in Belgrade, Serbia.

The undersigned is directed to convey the Government's sanction to the following delegates of the Ministry of Expatriates' Welfare & Overseas Employment to participate in 9<sup>th</sup> Budapest Process Silk Routes Working Group Meeting from 18-19 October, 2016 in Belgrade, Serbia (excluding travel time) under the following terms and conditions:

01.	Mr. Md Akram Hossain Joint Secretary, Ministry of Expatriates' Welfare & Overseas Employment
02.	Shahina Ferdousi Deputy Secretary, Ministry of Expatriates' Welfare & Overseas Employment.

02. Terms and conditions:

- The visit will commence from the date of departure.
- The period of visit including transit will be treated as on duty.
- They will draw their usual pay and allowances from Bangladesh in local currency.
- Air Ticket, board and lodging expenses of Mr. Akram Hossain, Joint Secretary and Shahina Ferdousi, Deputy Secretary, Ministry of Expatriates' Welfare & Overseas Employment will be borne by International Center for Migration Policy Development (ICMDP). In addition to that 30% Pocket Money according to foreign tour rules Article-11 and 25% transit allowance according to Article 13(B) & 13(D) will be borne by the Ministry of Expatriates' Welfare & Overseas Employment.
- On return from abroad they will report to their place of posting and submit a report on the said programme within 15 days.

03. This order is issued with the approval of competent authority.

*Ameer*  
*3.10.16*  
(Ameer Abdullah Mohd Manzurul Karim)  
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No. 49.00.0000.041.29.015.14.967/1(13)

Date: 03-10-2016

Copy forwarded for kind information and necessary action to (Not according to seniority):

- 01 Senior Secretary, Ministry of Public Administration, Dhaka.
- 02 Senior Secretary, Ministry of Home Affairs, Dhaka.
- 03 Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- 04 Director General (Consular & Welfare), Ministry of Foreign Affairs.  
(He is requested to issue Note Verbale for visa in favor of concerned officers)
- 05 Director General, Department of Immigration & Passport, Agargaon, Dhaka.
- 06 Mr. Akram Hossain, Joint Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
- 07 PS to the Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment.
- 08 PS to Secretary, Ministry of Expatriates' Welfare & Overseas Employment, Dhaka.
- 09 Shahina Ferdousi, Deputy Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
- 10 Officer in Charge, Welfare Desk, Hazrat Shahjalal International Airport, Dhaka.
- ✓ 11 Assistant Programmer, Ministry of Expatriates' Welfare & Overseas Employment  
(Requested to upload it in the Ministry's Website).
- 12 P.O to Additional Secretary(Admin), Ministry of Expatriates' Welfare & Overseas Employment.
- 13 Office Copy.

*Ameer*  
3.10.16

(Ameer Abdullah Mohd Manzurul Karim)  
Senior Assistant Secretary